

Chairperson

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Zone 5

Vice-Chairperson

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Agenda
ASBA Zone 5
Meeting
NOVEMBER 24, 2000

Radisson Hotel, Selkirk Room
2120 – 16 Ave. NE
Calgary

Secretary-Treasurer:

Darrell Couture/Arlene Dow
Rocky View/Prairie Land
(403) 291-6304/800-601-3898 (Bus)
(403) 250-3281/ 854-2803(Fax)
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9:00 **COFFEE**

9:30 **CALL TO ORDER**
Introductions
Adoption of the Agenda
Adoption of the Minutes of October 27
Business Arising from the Minutes -

CORRESPONDENCE -

9:45 **BOARD SHARING**
Questions to Board Sharing

10:30 **REPORTS**
Alberta Learning – Ron Taylor
ASBA Zone Director – Lorne Kosack
ASBA Executive or Staff
C.L.L. – Karen Harries
ASEBP – Karen Harries
Teacher Preparation – Graham Sewell
Regional Consortium – Kathy Smith
Edwin Parr Committee –
Labor Relations – John Murray (in-camera if necessary)
Treasurer – Darrell Couture

Calgary Catholic
Calgary Public
Canadian Rockies
Christ the Redeemer
Foothills
Golden Hills
Greater Southern Francophone
Prairie Land
Rockv View

Acceptance of reports as information

- 11:15 **BOARD SHOWCASING – Golden Hills**
- 12:00 **LUNCH** (provided)
- 1:30 **GUEST SPEAKER**
Joan Craven, Communications Officer – Rocky View
- 2:30 **NEW BUSINESS**
a.
b.
c.
d.
- 3:00 **ADJOURNMENT**

NEXT MEETING: January 26, 2001

**Alberta School Boards Association – Zone 5
Minutes – October 27, 2000**

Call to Order Pat Stutz called the meeting to order at 9:30 AM and welcomed those in attendance.

In Attendance	Pat Stutz	Canadian Rockies
	Dave MacKenzie	Canadian Rockies
	Doug Gardner	Foothills
	Janina Diodati	Calgary Catholic
	John Neill	Prairie Land
	Carolyn Kaiser	Foothills
	Kimberley Epp	Foothills
	Lynn Nishimura	Calgary Board of Education
	Larry Maerz	Golden Hills
	Len Millar	Christ the Redeemer
	Mary Stengler	Christ the Redeemer
	Bertha Wilson	Christ the Redeemer
	Terry Patey	Rocky View
	John Murray	Rocky View
	Colleen Brownlee	Rocky View
	Kathy Smith	Golden Hills
	Gary McKinnon	Golden Hills
	Maureen Geres	ASBA
	Karen Harries	Golden Hills
	Beth McMurchie	Golden Hills
	Lorne Kosack	Rocky View
	Kim Salkeld	Rocky View
	Linda Wellman	Calgary Catholic
	Shirley Reinhardt	Golden Hills
	Maureen Munro	Rocky View
	Cindy Berry	Rocky View
Chris Pollard	Conseil Scolaire Du Sud (P)	
Odette Pettum	Conseil Scolaire Du Sud (SC)	
Ron Taylor	Alberta Learning	

Adoption of Agenda Additions:

John Murray moved that the agenda be approved.
Carried.

Adoption of Minutes Errors or omissions:
CLL meeting dates, October 4th should be October 24th and March 24th should be March 21.

Maureen Munro moved that the minutes be approved as amended.
Carried.

Business Arising from the Minutes:

Correspondence

Board Sharing

John Neill – Prairie Land

- Jurisdiction is down 50 students.
- Board has hired a new transportation supervisor.
- A division-wide PD day has been held.
- Board has joined the Public School Boards Association
- Jurisdiction has moved away from school site based calendars and has adopted a division wide calendar.

Carolyn Kaiser - Foothills

- A Memorandum of Agreement has been signed with the ATA.
- The Minister of Learning will be visiting the division.
- A division-wide PD day has been held with a two-day session scheduled for November 9-10.
- The Board would like to see if other Boards are interested in sharing in PD activities.
- Current initiatives the Board is working on:
 - Administrative protocols – administrative staff transfers etc.
 - Planning For the Future – start / stop / continue process
 - A “Leading and Learning” program - 2 year program to develop administrative skills.

Shirley Reinhardt – Golden Hills

- Vincent Gadeau has been hired as Secretary-Treasurer – will begin in January.
- The old County building has been renovated as the new school division office.
- Successful divisional PD day has been held – over 400 staff.
- Upcoming divisional conference – Reaching & Teaching.
- Jurisdiction is pleased with provincial achievement test results.

Pat Stutz – Canadian Rockies

- Merv Kurtz has been hired as the new Deputy Superintendent.
- The Board is reviewing its early retirement incentive policy.
- There are two candidates for the November 1st by-election to be held in the Canmore ward. Trustee Bryan Beveridge has resigned and moved to Perth, Ontario.
- The Board will soon begin a school calendar review.
- The Board is meeting with stakeholder groups regarding concerns over the condition of some of the school fields.

Chris Pollard – Conseil Scolaire Du Sud – Public

- The Board has accepted an invitation to have representation on the board of directors of a local community school organization.
- Infrastructure funding approvals for school modernizations in the amounts of \$40,000, \$116,000, and \$2.3 million.
- Board has attended budgeting information workshops hosted by Alberta Learning; as well as a policy development in-service.

Odette Pettem – Conseil Scolaire Du Sud – Separate

- On June 26th the Francophone authority was split into a separate and public authority.

- The boards are looking forward to the establishment of a task force that is going to look into the constitutional issues that necessitated the split.
- The Board is investigating the utilization of video conferencing equipment that has been made available to the jurisdiction.

Mary Stengler – Christ the Redeemer

- Recent coming together of staff on Faith Day was very successful.
- Superintendent Ron Wallace has resigned - Michael O'Brien is Acting Superintendent.

Lynn Nishimura – Calgary Public

- Board is pleased with achievement test results. The early literacy initiative has had a successful impact on learning.
- Policies under development:
 - Alternative programs
 - Educational end statements
 - ESL programming
- Final investigative report on the Lost Coast Trail is expected.
- Trustees have toured schools with a focus on facility maintenance and custodial issues.
- Board has had a walk through of the Cardinal Bus Lines operation and came away feeling reassured by the level of professionalism and focus on safety.
- Jurisdiction has concluded the development of new tools for assessing student achievement.

Linda Wellman – Calgary Catholic

- Student enrolment growth of 1.4%
- Fifty-seven employees were recognized at the Board's Long Service Awards Banquet.
- Organizational meeting – Linda Blasetti, Chair; Lois Burke-Gaffney, Vice-Chair
- A School Council orientation session was held on October 19th – workshop format – very successful.
- Family of Schools sessions will be held in November.
- AISI projects – 111 programs underway.
- 4,500 employees will gather together at the Telus Convention Centre on the October 30th Faith Day.

Terry Patey – Rocky View

- Division-wide PD day was held on October 11th.
- Three times per year the Board meets with school councils for joint sessions – school councils develop the agenda.
- Mr. Mel Sly will be Acting Superintendent until a replacement is selected for retiring Superintendent, Colleen Brownlee.
- 14,216 students, 738 teachers, 500 support staff.
- Trustees have been attending high school awards ceremonies.
- Rocky View Chair, Lorne Kosack, provided an overview of the critical response process that was followed during the recent tragic school bus accident.

Questions

Reports

Alberta Learning – Ron Taylor

- Ron provided an overview of his written report that was provided in the agenda package.
- Ron asked that Boards include the Regional Office on their Critical Response phone list.

Lorne Kosack - ASBA Zone Director

- Lorne distributed the Highlights report from the Board of Directors meeting of October 12/13, 2000.
- ASBA Government Relations Advisor, Maureen Geres, provided an update on the 4x4 process, the Vision and Agenda meetings, the Fall General Meeting, the property tax position, and the CSBA Congress 2001 in Calgary next July.

Board Showcasing

Foothills School Division – Education Plus Program

Presenters – Dave Hodgson, Lori Isberg

Education Plus is a student centred school offering high school programs in a flexible, non-traditional program. The program encourages students to be independent, self-directed learners and to take responsibility for their own academic success.

The Zone 5 showcasing schedule was amended to the following:

November 24, 2000	Golden Hills
January 26, 2001	Canadian Rockies
February 23, 2001	Calgary Public
March 23, 2001	Rocky View
April 26, 2001	Prairie Land
May 25, 2001	Calgary Catholic
October 2001	Greater Southern Francophone
November 2001	Christ the Redeemer

Elections

Zone Chair

Terry Patey nominated Kim Salkeld.
John Neill moved nominations cease.
Carried

Kim Salkeld declared Chair of ASBA Zone 5.

Zone Vice-Chair

Shirley Reinhardt nominated John Neill
Karen Harries moved nominations cease.
Carried

John Neill declared Vice-Chair of ASBA Zone 5.

Treasurer

Rocky View Secretary-Treasurer Darrell Couture will serve as Treasurer for the upcoming year.

Secretary

Darrel Couture and Prairie Land's Arlene Dow will discuss the sharing secretarial duties for the next year.

CLL Rep	Kathy Smith nominated Karen Harries. Karen Harries declared ASBA Zone 5 CLL Representative.
CRC Rep	Lynn Nishimura nominated Cathy Smith. Cathy Smith declared ASBA Zone 5 CRC Representative.
Teacher Preparation	Shirley Reinhardt nominated Graham Sewell. Graham Sewell declared ASBA Zone 5 Teacher Preparation Representative.
Edwin Parr Organizer	Maureen Munro nominated Shirley Reinhardt Edwin Parr Organizer. Shirley Reinhardt declared Edwin Parr Organizer. It was suggested that Shirley use this term to groom a new board representative to take over the position next year.
Edwin Parr Committee	Shirley Reinhardt nominated Graham Sewell, Lynn Nishimura and Mary Stengler. Graham Sewell, Lynn Nishimura and Mary Stengler declared ASBA Zone 5 Edwin Parr Committee.
Labour Relations Rep	Lorne Kosack nominated John Murray. John Murray declared ASBA Zone 5 Labour Relations Representative.

Karen Harries – CLL Report

- The next CLL session is November 28th, “Voices from the Centre” – panel of students.
- The October session was very well attended.

Karen Harries - ASEBP

- ASEBP has published the results of its member survey.
- Access of the ASEBP web site continues to increase.

Teacher Preparation – no report

Kathy Smith – CRC Report

- Organizational meeting – Gary McKinnon, Chair; Kathy Smith, Vice-Chair
- Programs are well underway.

Maureen Munro – Edwin Parr

- Boards were reminded to follow the application requirements when submitting information on their nominees.
- Edwin Parr nomination packages from last year were returned to Board representatives.
- Lynn Leslie's copies of the applications contain her notes in the margins of the documents and should not be returned.

Karen Harries moved that Lynn Leslie shred the copies of the Edwin Parr applications that contain her notes.

Carried.

Dave MacKenzie- Treasurer Report

- Financial report to October 23rd was provided.

Budget

The proposed budget for 200-2001 was presented for consideration. Membership fees had been estimated at \$1,000 per board for 9 boards by combining the Conseil Scolaire Du Sud, Public and Separate boards as one. The Francophone boards agreed that the \$1,000 fee should be applied to both boards and not combined. Total budgeted membership fee was therefore changed to \$10,000.

John Murray moved that the budget be approved as amended.

Carried.

John Murray – Labour Relations

- The ASBA Zone 5 Labour Relations Report was distributed with the agenda.
- A Zone 5 LIST meeting was held on October 20th – next meeting on December 1st.

Shirley Reinhardt moved that the reports be received as information.

Carried.

New Business

Adjournment

John Murray moved to adjourn.

Carried

ASBA Zone 5 - Budget 2000-2001

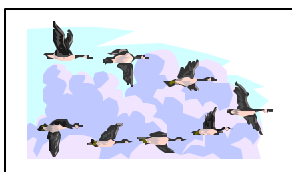
(Approved October 27, 2000)

	1998-99 Actual	1999-00 Budget	1999-00 Actual	2000-01 Budget		
INCOME						
Membership Fees	\$ 8,000	\$ 8,000	\$ 8,000	\$ 10,000		
Edwin Parr Tickets	1,575		1,125	1,150		
Lunch Reimbursements	133		218	200		
Interest Revenue	16		9	9		
Total Income	\$ 9,724	\$ 8,000	\$ 9,352	\$ 11,359		
EXPENSES						
Edwin Par Expenses	\$ 2,483	\$ 900	\$ 2,166	\$ 2,300		
Gifts	100	100	21	100		
Guest Speakers	200			200		
Honoraria						
Chair	750	750	750	750		
Vice-Chair	250	250	250	250		
Secretary/Treasurer	500	800	800	800		
Meetings						
Regular Room & Meals	4,538	4,800	4,672	4,800		
Annual Executive Meeting	133	500	255	500		
L.I.S.T.				1,200		
Travel & Subsistence						
CSBA Summer Congress	482	1,400	1,344	500		
Website		300				
Telephone	50	50				
Total Expenses	\$ 9,485	\$ 9,850	\$ 10,260	\$ 11,400		
Net Income	\$ 239	\$ (1,850)	\$ (908)	\$ (41)		

Field Services Report

◆Zone 1 Services ◆Zone 2/3 Services ◆Zone 4 Services ◆Zone 5 Services ◆Zone 6 Services ◆French Language Services ◆Aboriginal Services ◆

<u>Zone Services</u>	<u>Aboriginal Services</u>	<u>French Language Services</u>
<u>Edmonton Office</u> Fax: 780-422-9682 Phone: 780-427-2952 3rd Floor, West Devonian Building 11160 Jasper Avenue Edmonton AB T5K 0L2	<u>Calgary Office</u> Fax: 403-297-3842 Phone: 403-297-6353 1101 J J Bowlen Building 620 7 Avenue SW Calgary AB T2P 0Y8	<u>Edmonton Office</u> Fax: 780-422-9682 Phone: 780-427-2952 3rd Floor, West Devonian Building 11160 Jasper Avenue Edmonton AB T5K 0L2
		<u>Edmonton Office</u> Fax: 780-422-1947 Phone: 780-427-2940 9th Floor, East Devonian Building 11160 Jasper Avenue Edmonton AB T5K 0L2



November 24, 2000
Zone 5 ASBA



Department Update

Alberta Students Achieve Well on Provincial Tests

Alberta students continue to perform well at all levels on provincial achievement tests. Grade 12 students continue to do well in their courses with more students than expected meeting the standard of excellence in many subjects.

The Minister is extremely pleased with the continued improvement made at all grade levels on the achievement tests. Our solid education system is made up of teachers, parents, school authorities and government. The work of these groups is helping to ensure our students are meeting the high standards that we have set for them.

Electricity Auction Rebate Announced October 11, 2000

Starting Jan. 1, 2001 -- and throughout 2001 -- commercial, industrial and municipal power consumers will receive a monthly rebate based on each consumer's monthly electric energy use. The rebate, which will be taken directly off the power bills, applies to farms, municipalities, and industry, commercial and small businesses, seniors' lodges and apartment buildings. A typical elementary school using 21,250 kilowatt-hours of electricity in a month, should see approximately \$393 rebate per month or \$ 4,700 per year.

The government website www.gov.ab.ca provides a link to the news release about an electricity auction rebate being announced for commercial and municipal power consumers. In the background, you will find information pertaining to schools under the "examples of possible rebate amounts".

For more information about the Electricity Auction Rebate, contact Mark Erdman at (780) 422-3667 Fax (780) 422-8731 or e-mail mark.erdman@gov.ab.ca.

Alberta's New Century Schools Plan Allocates Additional \$120.3 Million

Alberta schools will receive another \$120.3 million from the province's New Century Schools Plan. This round of funding, announced on October 12th, includes \$40 million for modernization needs, which were identified through the School Facilities Evaluation Project. This \$40 million will be block funded so that every school board will receive funds based on a formula, which includes school condition, age and location.

Alberta Infrastructure staff have met with all school jurisdictions over the summer to review board plans and priorities in light of the school facilities audit conducted last winter. The New Century Schools Plan is a three-year, \$1 billion commitment. Future New Century School Plan announcements will reflect the results of these meetings, the audit, and sub-committee reports.

For more information about Alberta's New Century School Plan, contact Malcolm Johnson (780) 422-7224, fax (780) 427-5816 or e-mail malcolm.johnson@gov.ab.ca. Zone 5 contact from Infrastructure is Barry Day (403) 297-4563, fax (403) 297-2992 or e-mail barry.day@gov.ab.ca.

Campus Alberta Symposium

On October 11th and 12th in Edmonton, students, educators, government, industry and community partners from across the province discussed ways to make a single, streamlined learning system that is open to all Albertans. It provided an opportunity to look around the province at the collaborative efforts underway to deliver learning wherever and whenever Albertans require it. A report on what was heard will be written and published towards the end of the year.

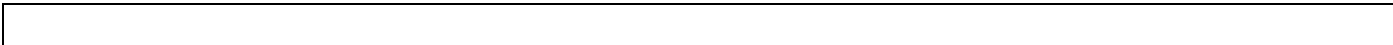
Alberta Learning hopes this symposium will stimulate people to do some thinking about what they can do in their own geographic areas to further Campus Alberta. For Alberta Learning, the symposium will help us look at things that need to be done to implement recommendations on a system-wide level.

For more information about Campus Alberta, contact Michele Kirchner at (780) 422-1281, fax (780) 422-0880, or e-mail michele.kirchner@gov.ab.ca.

Technology Integration Funds

A change in the Technology Integration Fund (TIF) was announced in last spring's budget. TIF was budgeted at \$20 million a year for three consecutive years. This year jurisdictions have been given access to 3 years of TIF totaling \$60 million. School Finance has already distributed these funds to school jurisdictions.

Funding for technology	Government Fiscal Year Commitment	Payment Month to School Boards	School Year
\$60 million (Funded by Lotteries but part of Dept. spending)	2000-2001	\$60 million paid in 2000-01 to meet the needs of students over the next three years May 2000 June 2000 June 2000	1999-2000 2000-2001 2001-2002
For more information about Technology Integration Funds, contact Penny Clark, (780) 427-2055, fax (780) 427-2147 or e-mail penny.clark@gov.ab.ca .			



Barriers to High School Completion Project

The last of 22 focus groups organized to provide grass roots input from students, parents, teachers, administrators and community members to the Barriers to High School Completion Project were completed in June 2000. During the summer, the notes from the focus group meetings were analyzed and the essential themes that emerged during the focus group discussions were identified. Additional input was sought during the summer from resource people with practical and/or research backgrounds in the area of high school completion. A final report is currently being pulled together linking the insights gained from the literature review, the focus groups and the resource panel. These insights are providing the basis for a strategic plan and related recommended strategies for removing barriers to high school completion. The report is expected to be available later this fall.

For more information about Barriers to High School Completion Project, contact John Burger (780) 422-0999; (fax) 422-5129 or e-mail john.burger@gov.ab.ca.

Learning Resources Centre

Representatives from the Learning Resources Centre have been meeting with some of our key school division clients from around the province. The purpose of these meetings is to bring people up to date on some important initiatives included in the LRC's new business model. The LRC wants to discuss ways in which they can maximize the discount potential with publishers/suppliers and pass along these savings to clients. The primary way they propose to achieve this is by implementing a system of high-volume, peak period aggregate ordering. The initial reaction the LRC has received from key publishers is encouraging.

For more information about the Learning Resources Centre, contact Rick Baker (780) 427-5277, fax (780) 422-9750 or e-mail rick.baker@gov.ab.ca

Safe and Caring Schools

The Safe and Caring Schools & Communities Conference is being held in Edmonton, November 23-25, 2000. Visit the site www.learning.gov.ab.ca/safeschools for more details.

A Safe and Caring Schools Survey was conducted from November 1999 to March 2000.

Results were gathered from last year's conference delegates, provincial advisory committee members, the Alberta Teachers' Association Safe and Caring Schools Steering Committee, Key Communicators of Edmonton Public Schools, the Children's Services Team of the former Alberta Learning Special Education Branch and other interested groups/individuals.

A survey summary is available from Paula Coombs (780) 422-6326, fax (780) 422-2039 or e-mail paula.coombs@gov.ab.ca.

Career Directions

The Career Directions program of studies has been approved for provincial implementation in September 2000. The program of studies includes three, one-credit courses which will be included in the Career Transitions strand of Career and Technology Studies. The courses are:

CTR1310: Career Directions – Foundations

CTR2310: Career Directions – Expansion

CTR3310: Career Directions – Transitions

The Career Directions curriculum supports the career planning of students in grades 10, 11 and 12, by helping them:

- document and connect their experiences, interests, aptitudes and competencies.
- investigate the wide range of opportunities they have to learn and work
- align their formal and informal learning experiences with their evolving career goals.

Individuals will benefit from applying effective career planning skills and being wise consumers of career and labour market information. They will be more capable of responding to social and economic changes, more able to identify opportunities for ongoing growth, and more likely to move successfully into adult roles as contributing and enterprising citizens.

Teaching Resources

- *Building Better Career Futures: Backgrounder*, Human Resources Development Canada
- *Building Better Career Futures: Facilitator Guide*, Human Resources Development Canada
- *Building Better Career Futures: Portfolio Builder*, Human Resources Development Canada
- *Career Directions Field Review Support Guide*, Alberta Learning, School Career Transitions Unit—in development.
- *College Smarts: The Survival and Success Guide for Canadian Students*, RedStone Publishing and Stoddart Publishing Co. Limited, 1998. (Approval in process.)
- *Creating a Career Skills Portfolio*, Alberta Education, 1997, Order No. 349466. (Approval in progress.)
- *Employability Skills Portfolio: Creating My Future*. Learning Resources Centre, Alberta Learning, (1994), Order No. 297574–01. (Approval in progress.)
- *Employability Skills Portfolio: Instructor’s Guide*. Learning Resources Centre, Alberta Learning, (1994), Order No. 297566–01. (Approval in progress.)
- *Expanding Your Horizons: Career Development Guide. Teacher’s Guide*. McGraw-Hill Ryerson Limited.
- *Volunteering Works: A Facilitator’s Guide*, Volunteer Canada

The above-noted resources are available from the Learning Resources Centre and are free of charge to Albertans.

For more information about Career Directions, contact Karen Fetterly at (780) 422-4872, fax (780) 422-0576, or e-mail karen.fetterly@gov.ab.ca.

Albertans' Input Invited for Final Phase of Consultation to Strengthen Alberta's Apprenticeship and Industry Training System

The final phase of an extensive public consultation that will ensure Alberta's apprenticeship and industry training system is more responsive to employers, employees and apprentices is underway.

Albertans are invited to review and comment on proposed regulations contained in the document *A Vision for the Future, keeping you informed... final phase*. The document, which provides opportunities for feedback, summarizes the proposed regulations and describes a new tool - the Board order. The regulations are being revised to coincide with amendments to the Alberta Apprenticeship and Industry Training Act. Finalizing the proposed regulations and Board orders described in the document marks the final phase in implementing the recommendations from the consultation process and sets in place a streamlined regulatory framework for apprenticeship and industry training in Alberta.

For more information about Alberta's Apprenticeship and Industry Training System, contact Mark Douglas (780) 427-5735, fax (780) 422-7376 or e-mail mark.douglas@gov.ab.ca

Skills Canada Alberta

Skills Canada is a national, not-for-profit organization, which works with employers, educators, labour groups and the government to reposition trade and technical careers as a first choice career option for Canadian youth. Together, our mandate is to look for ways to guide students toward the professional opportunities available in the skilled trade and technology fields. Along with our private and public sector partners, we are helping to secure Canada's future skilled labour needs.

The goals are:

- To improve the level of awareness of skills and technologies and its impact on Canadian youth.
- To create and promote tangible opportunities for the private sector to interact with and enhance education for students pursuing technical career tracks.
- To improve the image and status of skills and technology career tracks along with the self-esteem and achievement levels of people who pursue them.

The Skills Canada Alberta provincial skills competition will be held in Edmonton May 29 and 30, 2001. Following immediately, Skills Canada Alberta will host the National Skills Competition May 31 to June 3, 2001, at the Agricom, 7300 116 Avenue, Edmonton, Alberta.

For more information contact Karen Fetterly at (780) 422-4872, fax (780) 422-0576, or e-mail karen.fetterly@gov.ab.ca.

Essential Skills Research Project

The Essential Skills Research Project (ESRP) of Human Resources Development Canada (HRDC), launched in 1994, is identifying and analyzing how essential skills (e.g., reading, text, Numeracy, problem solving) are used in different occupations. Essential skills are important to employability and lifelong learning across all domains of an individual's life. Essential skills are therefore becoming a fundamental part of curriculum development, curriculum integration, student evaluation and applied learning experiences.

HRDC has formatted the essential skills information collected into occupational profiles that correlate to the National Occupational Classification (NOC) codes. Over 150 of these profiles are now publicly available through HRDC's electronic database of Essential Skills Profiles <www.hrdc-drhc.goc.ca/essentialskills>. The profiles are searchable by NOC code or by occupations, key words, skills and "most important skills." There is also an advanced search function.

The project team is also responsible for developing a resource guide featuring authentic workplace materials (e.g., selections from manuals, forms requiring text entry, charts explaining fees). The ESRP is gathering these materials from workplaces across Canada so students can use them in their studies and better understand what the world of work will require of them.

For more information contact Karen Fetterly at (780) 422-4872, fax (780) 422-0576, or e-mail karen.fetterly@gov.ab.ca.

Questions from the Field

Question: *When will Alberta Infrastructure release the Capital Plans Manual?*

Answer: The manual will be available March 2001 and a letter will be sent at that time requesting 3-Year Capital Plans. Infrastructure is not requesting capital plans from jurisdictions at this time as they have those up to 2003. Infrastructure asks that jurisdictions use the audit results to inform their 10-year facility plans.

(Infrastructure contact for Zone 5: Barry Day, 297-4563).

Zone 5 Field Services Contacts:

Ron Taylor, Acting-Director: Phone: (403) 297-6353
Email: rtaylor@gov.ab.ca

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Dorothy Haines, Education Manager: Phone: (403) 297-5026
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Sylvia Mutch, Education Manager: Phone: (403) 297-5013
Email: sylvia.mutch@gov.ab.ca

John Blevins, Education Manager Phone (403) 297-6353 or (780)-422-3256
Email: john.blevins@gov.ab.ca

ASBA Zone 5 Balance Sheet

As at November 21, 2000

Assets	Total
Bank and Cash Accounts Chequing/Savings	\$ 12,493.62
Other Assets	
Accounts Receivable	<u>3,000.00</u>
Total Assets	\$ 15,493.62
Liabilities	\$ -
Net Worth	<u><u>\$ 15,493.62</u></u>

ASBA Zone 5 Revenues & Expenses

September 1, 2000 to August 31, 2001

Revenue	
Membership Fees	\$ 10,000.00
Edwin Parr Ticket Sales	-
Interest Revenue	1.40
Miscellaneous Revenue	-
Total Revenue	<u>\$ 10,001.40</u>
Expenses	
Edwin Parr Expenses	\$ -
Gifts	-
Honoraria	
Chair	-
Vice-Chair	-
Treasurer/Secretary	-
Meeting Room & Meals	
Regular Meetings	1,641.79
L.I.S.T.	308.27
Travel & Subsistence	
CSBA Summer Congress	
General	
Total Expenses	<u>\$ 1,950.06</u>
Net Revenue	<u><u>\$ 8,051.34</u></u>